

Friends of Highgate Cemetery Trust

Book of Remembrance: Terms and Conditions

Updated 23 August 2024

1. The Book of Remembrance is comprised of two volumes, only the current volume of which will be on display in a suitable location at Highgate Cemetery.
2. Entries consist of either 5 lines or 8 lines. The deceased's name must be placed on line one with the surname first and can be no more than 28 characters including spaces and punctuation. The years of birth and death should be included and lines 2 to 8 may be up to 31 characters including spaces and punctuation.
3. You must check that the information, spelling and wording for your entry are correct before submission. Correction of any errors may not be possible later but will incur extra charges.
4. The Friends of Highgate Cemetery Trust ('we', 'our', 'us') may vary an entry as necessary or refuse an entry if deemed inappropriate or unsuitable in our absolute discretion. If an entry is refused your payment will be refunded.
5. Applications must be received and fees paid by the published cut-off dates to ensure the entry is included the next time the book is opened. Applications received after these dates will be included the following year.
6. We may alter the layout of the entry to suit the space or to fit in artwork.
7. A proof of the entry will not be provided.
8. We do not represent or guarantee the completeness, truthfulness, accuracy or reliability of any entries in the Book of Remembrance.
9. By submitting an entry, you grant us a worldwide, non-exclusive, royalty-free perpetual transferable license (with the right to sublicense) to use, copy, reproduce, process, adapt, modify, publish, transmit, display and distribute your entry in any and all media or distribution methods (now known or later developed).
10. You are solely responsible for the entry you provide including compliance with applicable laws and regulations. You represent and warrant that you have, or have obtained, all rights, licenses, consents, permissions, power and/or authority necessary to grant the rights granted herein for your entry. You agree that your entry will not contain material subject to copyright or other proprietary rights, unless you have necessary permission or are otherwise legally entitled to use the material and to grant us the license described above.
11. Except for obligations to pay money hereunder, no delay, failure or omission by either party to carry out or observe any of its obligations hereunder will be deemed to be a breach of these Terms and Conditions if and for as long as such delay, failure or omission arises from any cause beyond the reasonable control of that party. We may at any time decide to stop providing this service in which case the Book of Remembrance will be retained with our corporate records and made available on request.
12. You agree to indemnify, defend and hold us harmless, from and against any and all claims, liabilities, damages, losses and expenses, relating to your violation of these Terms and Conditions, and applicable laws, including intellectual property rights and privacy rights. You will promptly reimburse us for our damages, losses, costs and expenses relating to or arising out of such claims.
13. Your personal data will be handled in accordance with our Privacy Policy at <https://highgatecemetery.org/privacy>.