

FRIENDS OF HIGHGATE CEMETERY TRUST

Annual General Meeting 6 July 2021

Correction to Resolution 4 and Proxy Form

Unfortunately there was an error in the papers we recently sent you for the 2021 AGM. Resolution 4 should additionally have proposed the re-election of Katherine Baldwin and Nicola Jones.

Here is the new wording for Resolution 4 and information about the additional candidates, along with a replacement proxy form. Please return the enclosed replacement proxy form instead of the one we sent you earlier which is now invalid.

We hope to see you either online or in person on 6 July. If you plan to attend in person, you will need to reserve a place. See page 5 of the AGM booklet for information.

With apologies for any inconvenience

Martin Adeney
Chair

There's a
new proxy form
enclosed. Please
use it instead.

Corrected Resolution 4

Resolution 4 on the Agenda should read:

RESOLUTION 4: Election of Trustees of the Charity

Ordinary Resolution: To elect or re-elect as trustees of the Charity the following candidates:

- a. Liz Fuller
- b. John Robinson
- c. Katherine Baldwin
- d. Nicola Jones

And, for the Notes to the agenda:

RESOLUTION 4: Election of Trustees of the Charity

This year there are four vacancies created by the retirement of:

- Katherine Baldwin and Nicola Jones, who were elected in 2018 and are standing for re-election
- Lucy Lelliott, who was re-elected in 2018 and has reached the end of her permitted term
- Charles Essex, who was re-elected in 2019.

Following best practice as recommended by the Charity Commission, the Board seeks to recruit new trustees who can make a strong contribution to its work. To do this, the Board identified which skills and experience it needed to complement those of existing trustees and sought applications from suitable candidates.

This year, the Board sought new candidates with skills and experience in finance and accounting, horticulture, legal, fundraising and marketing and commercial business, although others with relevant skills were also encouraged to apply. The vacancies were advertised to all members by post and on our website, as well as through a number of networks. A nominations committee was set up to interview new candidates and to recommend to the Board which should receive their endorsement, considering their individual skills and experience and their ability to work well as part of a team. The nominations committee consisted of Martin Adeney, Nicola Jones and Stuart Orr.

After considering the report of the nominations committee, the Board recommends that members vote in favour of the election of Liz Fuller, John Robinson, Katherine Baldwin and Nicola Jones.

Additional candidates for election

4c. KATHERINE BALDWIN



I have really enjoyed my first term as trustee. The Cemetery is at a really exciting moment in its history, and I feel proud to have been part of it at the point where

the Conservation Plan was launched and when new legislation has been introduced to Parliament. In my time as trustee I have found ample opportunities to apply my skills and experience as a senior civil servant to support the work of the Board. I have been an active member of the Governance Working Party, helping to develop proposals to improve governance and decision-making. I have also supported the Bill Committee on its ongoing work to bring forward the new Private Bill, drawing on my previous experience of legislation. I would love the opportunity to stay on for further term, to support the work in implementing the Conservation Plan and continuing to provide constructive challenge and advice to ensure that processes and structures support sound-decision-making, at this critical point.

4d. NICOLA JONES



I have been a Trustee at Highgate Cemetery for the past three years during which time I've used my financial expertise, project management

skills, and knowledge of effective governance and controls to inform, advise and support key decisions made by the Board. I'm a member of various committees, including the Conservation Project Group (supporting the implementation of the Conservation Plan), the Finance and General Purposes Committee (providing oversight on finances and risk management, and working closely with the Executive team to improve controls), and am a Director of the trading subsidiary. I've felt honoured to be part of this historic period at Highgate Cemetery and have enjoyed working alongside so many experts in their field, all committed to the success of the cemetery. I would be delighted if I was elected for another three years. If elected, I would continue to be an active member of the Board, supporting and constructively challenging decisions during the next phase of the implementation of the Conservation Plan.

